

HP Virtual Training Room Registration Solution

HP Services



Easily manage the registration, wait listing and reporting of your training events

HP education services, in collaboration with TeraLearn, offers comprehensive registration capabilities that can be purchased separately with HP Virtual Training Room. Benefits include:

- State-of-the-art HP Virtual Rooms technology that supports rapid deployment of learning.
- Tools that facilitate and encourage participation, communication, and collaboration.
- Drag and drop content loading, editing and updating.
- Registration without complicated keys or passwords.
- Waitlist and reassignment features that helps improve versatility of your HP Virtual Rooms resources.
- Resource conflict management to help prevent rooms from being scheduled at the same time.
- Tracking and report generation.
- Course survey capabilities and course feedback for instructors.
- Ability to assign users to unique courses and curriculum based on user input.
- Customizable test, banner color, and portal design of registration screens for a company branded look and feel.
- Training plans that can require completion of a prerequisite.

Powerful virtual training that is easy to use

- Easy to provide multi-session courses.
- Easy to re-use content and rooms for the same course.
- Voice over IP (VoIP) to hear the audio content through your PC (optional purchase).
- Video support for web cameras (optional purchase).

User Interaction

HP Virtual Training Room encourages participation:

- Live demos and application sharing
- Hand raising/Queues
- Online survey and polling mechanisms
- Online course evaluations

HP Virtual Training Room enables highly interactive and engaging training and meetings where the presenter wishes to effectively and interactively communicate while relying upon a secure IT infrastructure.

Rich Features

HP Virtual Training Room includes a wide range of capabilities:

- The ability to keep materials in your room as long as needed.
- Private and group chats
- Question manager
- Slide review
- Breakout rooms
- Backpack (ability to move content from one room to another)

Scalable and Secure

HP Virtual Rooms accommodates small to large meetings with minimal bandwidth and maximum security.

- Scalable, up to 500 concurrent users (with full interactivity features)
- Works through firewalls
- Works on 56K or above modem connection
- AES 256-bit SSL encryption to help safeguard your confidential HP Virtual Rooms data.

Powerful Registration Capabilities

Comprehensive registration capabilities, enabled by TeraLearn's technology, provide additional power and flexibility to your training events.

Registration

User may register for courses in advance without using any specialized keys or name input. Automated notification of registration may be set up with file attachments such as prior reading material for a course.

Waitlist

If a course session is filled, users may select to be placed on a waitlist. As seats become available, the waitlist users will be notified by email of available seats.

Reschedule Admin

If you have an instructor that is taken ill and cannot teach his virtual course, it's no problem with Reschedule Administration. You can reschedule the students into another session. The student is automatically notified and enrolled in the new session.

Demographics Management

Demographics provide you with the ability to assign users to unique URLs or user groups based on user input. These features are built into initial enrollment, login, and course completion.

End-of-Course Survey

Survey feature provides you with the ability to implement customized course surveys and end of course evaluations associated with HP Virtual Rooms.

Prerequisites/Training Plans

Define a required learner path—you can set up a training plan with required prerequisites.

Reports

Print or download detailed user, product, instructor, management-rollup, and demographic reports. HP Virtual Rooms instructors can view the roster to see who is enrolled in their session.

Messaging

- Automatic customizable messages based on user action (course signup, completion, cancellation, missed, rescheduled, waitlist) with attachments.
- Group member messages
- Customized messages to users based on test progress and status
- Set automatic reminder message in Microsoft Outlook for upcoming virtual rooms or physical classroom events.

Customization

- Customize banners, color, most text screens and translate the user interface into other languages.
- Supports customized “learning portal” design to access company web pages.

Collaboration

Threaded discussion provides you with the ability to facilitate sharing of best practices across your corporation. Threaded discussion can be associated HP Virtual Rooms as a pre or post course event.

Certificate

Administrator or developer can deploy customizable certificate for learners upon completion of a course or curriculum.

For more information

To locate country contact information and to learn more about education services, please visit our worldwide web site at <http://www.hp.com/learn>.

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